



StFX ISEP - Outbound - Selection and Approval Process

The selection of outbound students for the StFX student exchange program is done in two parts; application and interview. To be eligible for the exchange program, students must:

1. Have a 70% average in the most recent semester of study.
2. Have completed 30 credit hours prior to going on exchange.
3. Not be on academic probation at time of application or at anytime prior to departure.
4. Return to StFX for full-time studies after completion of the exchange program.

The application for the program is due on January 15th for both fall and winter semesters and consists of:

- Completed Application Form (Including the Letter of Motivation and Preliminary Study Plan)
- Professional Resume
- Two References (One Academic and One Academic or Professional)

After the application period is complete, applicants will be invited to participate in an interview where they will be asked questions related to their commitment to undertaking an exchange, and their suitability for the program.

The interviews will be conducted by a nomination committee consisting of:

1. Education Abroad Advisor
2. Director of Internationalization
3. StFX Dean or Faculty Member

The committee will then approve or refuse applicants for the exchange program based on both the application and interview. After this process is complete, the approved applications will be sent to the students' respective Deans for final approval.

The students will then receive a letter of offer, signed by their respective Deans, and the process of applying to the partner university will begin.

If the student accepts the exchange placement offer, the Education Abroad Advisor will nominate the students for their respective partner university. **The partner university makes the final decision on accepting the nominated students for exchange.** If, for any reason, a student cannot be nominated to the universities s/he is applying for, s/he can be offered a placement at another university, provided there are available placements.

PLEASE NOTE:

- If a student is found to have provided inaccurate information about themselves at any time during the application process, they forfeit the right to participate in the exchange program.
- If a student applies after the January 15th application deadline, or fails to meet the eligibility requirements, the Office of Internationalization reserves the right to reject the application.