



Angus L. Macdonald Library

Reserve Material To Be Processed

Circle One: Fall Winter Full Year Spring Summer

✓ PLEASE INDICATE CLEARLY HOW YOU WILL BE CITING EACH ITEM

✓ PLEASE CHECK MATERIAL FOR COPYRIGHT VIOLATION

DATE _____ TIME _____ *PERSON _____ *Faculty

DEPT. _____ COURSE _____

RUSH ITEM AND REASON _____

BOOKS _____

Books may be placed on **3 hour or 1or 3 day Reserve**

* Please indicate by circling:

ARTICLES _____

* 3 - HOUR * 3 - DAY * 1 - DAY

TOTAL _____

CODE (for office use) _____

PLEASE INDICATE CLEARLY HOW YOU WILL BE CITING EACH ITEM:

1. AUTHOR: _____

TITLE: _____

2. AUTHOR: _____

TITLE: _____

3. AUTHOR: _____

TITLE: _____

****Maximum of 4 copies/item (unless demonstrated demand is shown)****

****All FALL Reserve Material to be returned after January 1st****

****All WINTER and FULL YEAR Reserve Material to be returned after May 1st****

****All SPRING/SUMMER Reserve Material to be returned after September 1st****

*****PLEASE NOTE : PERSONAL COPIES ARE PLACED ON RESERVE AT YOUR OWN RISK*****