

**The Jules Léger Endowment for the Faculty of Arts
St. Francis Xavier University**

TERMS OF REFERENCE

Purpose

The purpose of the Jules Léger Endowment for the Faculty of Arts is to promote and advance the study of the Humanities and Social Sciences by providing support that engages St. F.X. students and faculty with contemporary scholarship, creative pedagogy, and leadership training opportunities.

Support from the Endowment shall take the form of the following five categories:

1. The Jules Léger Lecture Series in the Arts
2. Student Conferences and Colloquia
3. Faculty Development in Pedagogical and Administrative Leadership
4. The Jules Léger Undergraduate Scholarship for Achievement in the Humanities and Social Sciences
5. The Jules Léger Research Chairs in the Humanities and Social Sciences

Applications

Applications for funding from the Jules Léger Endowment for the Faculty of Arts may originate from Departments or Programs in the Arts Faculty, or from individuals within the university who are able to demonstrate that their applications are relevant to the Endowment's purpose.

All applications to the Endowment must be accompanied by a statement containing:

- a. an identification of the category for which funding is being proposed
- b. a description of how the proposal fits the purpose of the Endowment, **or** the name of the undergraduate student being nominated for the Scholarship and an outline of her or his achievements
- c. a budget detailing the expenses to be covered by the application and a rationale for the costs to be supported by the Endowment

Applications shall be made in writing to the Academic Vice-President and Provost. The adjudication Committee will meet to consider applications three (3) times a year, on October 1, January 15, and April 1. Applications for the Jules Léger Research Chairs in the Humanities and Social Sciences will be considered on January 15. **If one of these dates fall on a weekend or holiday, the deadline will be the next working day.**

The total sum available per year is 4% of the total endowment, or approximately \$60,000 (as of 2015). The amount available per year shall increase in size as the endowment grows, and the total amount is to be divided amongst all categories.

A Selection Committee composed of the Academic Vice-President and Provost or designate as Chair, the Dean of Arts, the Dean of Science, and four faculty members appointed by the President – two from the Humanities and two (2) from the Social Sciences – shall be established to rank the applications in each category.

The Selection Committee has the right to partially fund an application.

Any funds not spent shall be rolled forward and made available the following year.

The decisions of the Selection Committee are final.

These terms and conditions are subject to review by the Senate at the request of the President or any member of the Senate.

Description of Categories

1. The Jules Léger Lecture Series in the Arts

In each academic year a maximum of three (3) public lectures shall be delivered to the St. F.X. and local community under the sponsorship of the Endowment. Speakers invited to participate in the Lecture Series should be prominent contributors to the Humanities and/or Social Sciences in an intellectual, creative, or legislative capacity. Speakers nominated by multiple groups or multiple individuals shall be given preference by the Selection Committee. The speaker may also be invited to provide seminars and workshops with students if she or he is willing to visit the campus for a longer period.

2. Student Conferences and Colloquia

The opportunity for students to travel outside of the university and attend events at which they can present their own research enhances learning, as well as providing the chance for them to interact productively with their peers. Such activity also positively increases the profile of St. F.X. through these student ambassadors. The Selection Committee will accept and evaluate proposals for the funding of travel, accommodation, and subsistence expenses for student conferences and colloquia. The proposals should include a description of the event, the number of students from St. F.X. participating, and a budget detailing the funds required. Applications to the fund must be submitted while the students are registered at St.FX and the conferences and colloquia must occur within 12 months of the student's last day as a registered student. Students will be funded up to a maximum of \$1,500.

3. Faculty Development in Pedagogical and Administrative Leadership

Although Arts Faculty conference travel funds are available through the Collective Agreement, the money available does not specifically cover opportunities for developing pedagogical and administrative leadership. Faculty members who wish to attend

workshops, seminars, or administrative conferences to develop their skills in these areas are eligible to apply to the Endowment for support. Normally, endowment support will be restricted to events where faculty members are directly participating in activities related to administrative leadership or the scholarship of teaching and learning in the humanities or social sciences. Applicants will normally be required to share the results of their learning through an open presentation or other suitable means. Proposals should include a description of the event, a rationale for attendance, and a budget detailing the funds required.

4. The Jules Léger Undergraduate Scholarship for Achievement in the Humanities and Social Sciences

Every year at the Spring Convocation the Endowment will award two scholarships, each in the amount of \$1,000. One shall be awarded to a student graduating with a degree in the Humanities, and one to a student graduating with a degree in the Social Sciences. In order to be eligible a candidate must have been enrolled in full-time studies (24 credits or more) in her or his senior year at St. F.X.

The awards shall be based on the following division:

Humanities: Art, Catholic Studies, Celtic Studies, English, History, Modern Languages, Music, Philosophy, Religious Studies

Social Sciences: Anthropology, Aquatic Resources, Development Studies, Economics, Political Science, Psychology, Sociology, Women's and Gender Studies

Allocation of the Jules Léger Undergraduate Scholarship will be based on consideration of the following criteria:

- a. the academic record of the student;
- b. 500-word submission by the candidate describing how the engagement with his or her discipline has expanded her or his intellectual/cultural/artistic awareness;
- c. letter of support from a professor familiar with the student's work.

5. The Jules Léger Research Chairs in the Humanities and Social Sciences

The Endowment will make available funding for members of the Faculty of Arts to receive a 3-credit course release for two consecutive years in support of her or his research. The number of Léger Chairs in any given year is a function of the budget available. A minimum of two awards per year will normally be awarded; however, additional awards may be granted if there are worthy applications and sufficient funds available.

Based upon the quality of applications, a minimum of one Chair award will normally be made to a senior faculty member (Full Professor) with a strong record of research success, and will be designated the Jules Léger Chair in the Humanities and Social Sciences. A minimum of one award will normally be made to a junior to mid-career faculty member (Assistant or Associate Professor) with a clear promise of future

research development, and will be designated the Jules Léger Scholar in the Humanities and Social Sciences.

Each applicant must provide a copy of his or her *curriculum vitae*, along with a letter outlining the course of research to be pursued while holding the position. A letter of support from the applicant's Chair and/or Coordinator should also be received by the Selection Committee. Any faculty member already holding a Research Chair is ineligible for a Jules Léger Research Chair in the Humanities and Social Sciences.

Approved by Senate: May 15, 2018